

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #122, 20515 FM 1314 Porter, Texas 77365 on September 28, 2021.

The meeting was called to order by David Miller, District Board President.

Commissioners present: David Miller, Therlyn Cook, Donnie Click, Larry Trout, and John Kelley.

Also attending: District Fire Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel John Peeler of Coveler & Peeler, PC, and District Bookkeeper Maria Felder of Municipal Accounts & Consulting, LP.

Commissioners not present: none

Public attendees: none

- The Board convened and the meeting was called to order by Commissioner Miller at 12:03 PM.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment though none was offered.
- The Board then addressed item 3 of the agenda, minutes of prior meetings. The minutes were reviewed for the August 24, 2021 regular meeting. Motion by Commissioner Kelley and second by Commissioner Trout to approve the minutes as presented by Counsel. **After discussion the motion was approved 5 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Maria Felder of Municipal Accounts and Consulting presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Felder reviewed the summary of costs related to the Station 122 project. She summarized tax reports from Montgomery County, noting 98.12% of property taxes had been collected on the 2020 tax levy resulting in a total of \$2,962,985 year to date. Ms. Felder also presented the quarterly investment report to the Board. Motion by Commissioner Trout and second by Commissioner Click to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 5 to 0.**
Motion by Commissioner Click and second by Commissioner Kelley to move the accounts from Amegy Bank to First Financial as soon as arrangements can be made and the Pledge Agreement is in place. **After discussion the motion was approved 5 to 0.**
- The Board then addressed agenda item 5, amendments/revisions to District budget(s). No action taken.
- The Board then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson noted the Department is working on air conditioning issues at the new maintenance facility. No action taken.
- The Board next addressed item 7 of the agenda regarding information technology matters. Chief Johnson noted the fee schedule had been changed with the IT maintenance company, OCS. No action taken.
- The Board then addressed agenda item 8, disposition of surplus and/or salvage property. Chief Johnson stated that a list of items would soon be submitted to the Board.
- The Board next addressed item 9 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson reported that the delivery dates for the Ford and Chevy medium trucks are still unknown due to supply shortages. No action taken.
- The Board then addressed item 10 regarding real estate matters. Chief Johnson shared they'd identified an area where land may be available near Bentwood Oaks. Chief Johnson stated they'd spoken to

EMCID about the possibility of extending the sales tax grant in exchange for old Station 122 though communications are ongoing. The Board authorized Chief Johnson to continue the negotiations. No action taken.

- The Board addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson presented a report noting the following: decline in COVID-19 infections in staff members; Louisiana hurricane deployment via TIFMAS included Porter Fire Department and other county departments; wild hog problem at Station 121; hydrant testing ongoing; several big eighteen-wheeler fires lately including a full fuel tanker; Labor Day was busy with multiple calls in an hour; training update, noting swift-water training, two (2) officers completed the Texas Fire Chief Academy; new software for maintenance facility; while on recent call, a pumper went into a ditch though no significant damage to report; notices have been distributed to hire new employees in fire suppression. No action taken.

Commissioner Click exited the meeting at 12:40 p.m.

- The Board took no action on item 12 of the agenda, matters related to COVID-19.
- The Board then addressed agenda item 13, records management issues. No action taken.
- The Board entered Closed Session under item 14, to consult with legal counsel, at 12:44 p.m. and returned to Open Session at 12:45 p.m.
- The Board did not exercise the option of Closed Session under item 15, deliberation of real estate matters.
- The Board did not exercise the option of Closed Session under item 16, discussion of personnel matters.
- The Board next addressed personnel matters. No action taken.
- There being no further business to come before the Board at this time, the meeting was adjourned at 12:46 PM.